

Spreadsheets

How can the contents of a cell be protected?

- Use cell lock which prevents a cell from being overwritten.
- Useful for cells which contain important or complicated formulae.

How can the way in which a cell's contents are displayed be changed?

- Change the **cell attributes**.
- Useful to change a number to currency or change the way a date is displayed.

What is **REPLICATION**?

When a formula is copied from one cell to another.